

QUOTATION CALL NOTICE

**Ref. No.AIU/Comp/2017/
March 15, 2017**

Sealed quotations are invited for Comprehensive Annual Maintenance Contract of the following items in the office of Association of Indian Universities:


Sl. No.	Description	Qty.
1.	HP Pro 3090 Desktop Computers	30
2.	HP Pro Liant ML 150 G3 Server	1
3.	Lenovo H 520 S Desktop Computers	14
4.	Computers [P-IV]	10
5.	Printers LQ 1050+ DX	3
6.	Printer EPSON LQ 2190	2
7.	Printers HP 3325	1
8.	Printer Brother Laserjet 7010	1
9.	Printer Epson 300+	1
10.	Printer HP Laserjet 1008	14
11.	Printer HP Laserjet 1108	10
12.	Printer HP Laserjet 2035N	2
13.	Printer HP Scanjet G3010	1
14.	Printer HP Laserjet 1010	2
15.	Printer HP Laserjet 1020	2
16.	Printer HP Laserjet P1566	3
17.	Printer HP Laserjet M1005 MFP	7
18.	Printer HP Laserjet Pro M1216nfh (MFP with Fax)	6
19.	Printer HP Laserjet Pro M1213nf (MFP with Fax)	4
20.	Printer LIPI Line 6306	2
21.	Color Printer HP Laserjet CP 1215	1
22.	Scanner HP 5550C	1
23.	Scanner G-3110	1
24.	Scanner HP 8250	1
25.	Scanner HP 5590	1
26.	Lenovo laptop G500(with battery)	3
27.	Laptop HP 2122 (with battery)	3
28.	Laptop LENOVO G550 (with battery)	6
29.	Laptop LENOVO G570 (with battery)	1
30.	Note Book HP 210-1117TU (with battery)	1
31.	UPS 600/500 VA including battery + backup 10 minutes	56
32.	UPS APC 800 VA including battery + backup 10 minutes	6
33.	1KVA online UPS including 04 batteries (with 4hrs. backup)	1
34.	Complete maintenance of WI-Fi Internet Access points including	5
35.	Complete maintenance of Local Area Network [LAN] including repair and parts	70 points
36.	Resident Engineer (9:00 a.m. to 5:30 p.m.)	1

TERMS & CONDITIONS

- a. The Resident Service Engineer should have Computer Hardware & Networking Diploma and should be present here on all working days from 9:00 a.m. to 5:30 p.m. He should produce a copy of the educational and experience certificate, residential proof and his phone/ mobile number at the time of joining.
- b. The Resident Service Engineer provided by the Firm shall not be changed frequently. However, if found incompetent by AIU, the Resident Service Engineer shall be changed by the Firm immediately.
- c. The services of the Resident Service Engineer of the contractor may be required beyond office hours on working days/ holidays on some occasions to meet emergency situation. The contractor shall ensure that on such occasion the personnel are deputed with no extra cost.
- d. If the Resident Engineer does not turn up for a day, the penalty of Rs.200/- per hour will be charged from the beginning of the day till the Engineer turns up.
- e. If the problem is not rectified within an hour a penalty @ Rs.200/- per hour will be charged.
- f. The replacement cost of UPS batteries and Laptop Batteries will be included under CAMC.
- g. The Comprehensive AMC will include each and every part of CPU, Monitor, Keyboard, Mouse, all Printers/ Scanners mentioned in the list above excluding Dot Matrix Printer head and consumable items like toner, ribbon, drum and ink cartridge.
- h. Complete maintenance of Local Area Network [LAN] including installation, repair of parts.
- i. Complete maintenance of WI-Fi Internet Access points including installation, repair of parts.
- j. Software installations and other software assistance should be provided whenever it is required; and
- k. The payment will be made on a quarterly basis after receipt of satisfactory report from all users.
- l. The sealed quotation should reach us not later than 27th March 2017, 3:00 pm. at AIU House, New Delhi

The envelope should be super scribed **“Quotation for Comprehensive Annual Maintenance Contract [CAMC]-2017”** and addressed to the **“Secretary General”** and dropped in the Quotation Box placed at Reception.

Yours faithfully,


(Sampson David) ,
Joint Secretary (Admn.)
Tele. No. 23230059

* No interest will be paid on the earnest money.

Association of Indian Universities

AIU House, 16, Comrade Indrajit Gupta Marg (Kotla Marg),
New Delhi-110002

Phone:23230059, 23231097, 23232429, 23232435, 23233390

Website:www.aiu.ac.in Fax:011-23232131

Common to all

Cost of the Tender Document:
Rs.100/- (Rupees One Hundred Only)

SUBJECT: TENDER TO CALL QUOTATION

Tender No.: Admn/2017-18

Dated: 15.03.2017

1 Name of the Agency:.....

2 Address with telephone No:.....
.....

3 Cost of Tender Document:

- a) Bank Draft No.....
- b) Date.....
- c) for Rs.....
- d) Drawn on.....

4 TAN/ PAN No.:

5 Registration No., if any:

Seal & Signature of the tenderer

Date:

*Separate Demand Draft is required for each of the Seven categories.