

ASSOCIATION OF INDIAN UNIVERSITIES
(YOUTH AFFAIRS DIVISION)

GUIDELINES FOR ORGANISING AIU INTER UNIVERSITY YOUTH FESTIVALS

1. Adequate arrangement may be made to provide accommodation, electricity, water and cleanliness to the participants/officials.
2. Security and discipline measures may be given due consideration. Security measures for female participants should be considered extensively.
3. Provision of Medical Aid should be made round the clock. Participants may be intimated of this provision accordingly.
4. Map of venues should be prepared to be given to the participants/officials. The same may be displayed at the important places like dining hall and lodging sites.
5. Banners should be displayed at all important venues such as Auditorium, Halls, Reception Booth etc. Names of AIU and Ministry of Youth Affairs and Sports, Government of India, should be included in these banners.
6. Literature of the particular State/Union Territory./local place may be procured from tourist department to be given to guest team officials at the time of registration.
7. Schedule of timing related to transportation of participants. Officials should be prepared and circulated to participants/officials. This may be displayed at the places as cited at point 4.
8. Venues of cultural events should be, as far as possible at the University Campus. Total activity of the Festival may be restricted preferably within two kilometers.
9. Acoustics, sound and lighting arrangements of good quality should be given sufficient planning. Enough microphones if necessary, hanging microphones should be arranged. Master of ceremony for different events should be selected for coordinating the programme.
10. Judgement of different cultural items should be impartial absolutely and should be without interference from outside pressure.
11. First and second declared teams/individuals from each event will be recommended by the judges from the Zonal Youth Festivals for participating in the National Youth Festivals. While first, second, third and fourth teams/individual will be declared in the National Youth Festivals. However, results of First, Second and Third positions will be declared at the Inter-University Zonal Youth Festivals.

12. Participants/officials should be given identification badges for security. Discipline and other purposes.
13. Judges who are the masters of their fields may be requested to give their views and lecture to the participants, after the event is over. For the benefit of the Youth.
14. Identification badges may be given to officials/volunteers/ushers of the organizing universities for identification purpose.
15. Punctuality of programmes should be observed meticulously. There should not be big gap between two consecutive items. Time signal should be given by a flickering light of coloured bulbs preferably towards the end of an item. Electronic Timers may be utilized to ensure perfection of timing.
16. Rules should be mentioned by the announcer before commencing any event.
17. For announcements, announcers with clear voices should be invited – lady announcers may be preferred for comparing who may be selected from among students through a competition.
18. As far as possible informal programmes may be arranged to facilitate Inter-mixing of students of different universities.
19. A Daily Bulletin should be brought out for participants/officials highlighting general activities on the campus during Youth festival. Schedule of past and forthcoming events important and general news may be given in the Bulletin. The Bulletin should be distributed preferably every morning (Breakfast time) to all participants and others.
20. TV/Radio/Press should be contacted for wide publicity of programme.
21. Emergency light/loud speakers with batteries should be kept ready on the stage in case of power failure. If possible, stand by generators may be arranged where the functions are held.
22. A Cultural Procession or March past of participating universities carrying flags/placards of respective universities, preferably with their local regional costumes should be arranged on the inaugural day. Information may be given to the participating universities in advance so that they come prepared.
23. It is advised that participants may be invited at common place over a cup of tea after the conclusion of Inaugural ceremony so that Inter-exchange is encouraged at the earliest.
24. Reception as well as departure arrangements, for participating universities should be made adequately and a Committee of teachers and students volunteers be made responsible for this work.

25. Arrangements should be made for photography and Video coverage of the programme. As far as possible, cultural events and activities related to Youth should be covered.
26. For Inaugural and Valedictory sessions, VIPs or artistes may be invited as Chief Guests.
27. Host universities are required to send to AIU (a) two sets of Album of about 100 photographs with captions at back (b) Two edited video cassettes (100 mts) featuring selected events of the Festivals (c) Detailed report of the Festivals (d) Results with names of the winning participants (e) Detailed list of participants (with name) after the conclusion of the Festival.
28. Arrangement may be considered for participants who wish to go for a Sight Seeing of historical/cultural places.
29. Audited statement of accounts should reach AIU Office within 45 days of conclusion of Youth Festivals. Delay in sending the Audited Statement of Accounts may result in forfeiture of the remaining grant.
30. Host universities of Zonal Youth Festivals will send the names of selected individuals/teams to the Cultural Coordinator of the host University of National Youth festival with a copy to the Deputy Secretary (Youth Affairs), AIU within a week of the conclusion of the Festival.
31. Maximum timing for the item of Mime, under Theatre is 05 minutes and not 10 minutes as has been printed inadvertently in the blue book of Handbook (Page 15) of Inter-University Youth Festivals Rules & Regulations, Host Universities are requested to intimate the participating Universities accordingly.
32. The participating universities are requested not to use fireworks for their cultural performance. However, in case of unavoidable circumstances, the Universities may take prior permission from the Coordinator of Youth Festival after giving the justification.
33. Recorded Music or Audio Cassette is not permitted during the Folk/Tribal, Classical Dance and Creative Dance.
34. The strength of the contingent will be 40 per University including accompanists and the Officials.
35. Each participant including team Officials will be required to deposit registration Fees of Rs.300/- with the Organising University.
36. No official/participant of any University shall go to the press on any controversial issue. Those violating this clause shall be liable to disciplinary action which may be to the extent of debarring the concerned University team/Official from participation in the AIU Inter-University Youth programme for a period as may be determined by the Cultural Committee.

37. Competitors participate in the Youth festival entirely at their own risk. The organizing committee/host university and Association of Indian Universities will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during, or after the Youth Festival.